Evaluation of Collaborative Proposals in HE

08:45 – 09:00   **Accessing the ZOOM Online Meeting Room**

09:00 – 09:15   **Event opening and introduction to the course**

09:15 – 10:00   **Understanding the evaluation process in Horizon Europe**
- Overview of the standard evaluation process in Horizon Europe
- Admissibility, eligibility checks and additional requirements
- Evaluation criteria (RIA, IA, CSA) and the scoring system
- Selection of evaluators
- How are the evaluators briefed by the Commission?
- Differences in evaluation within HE programmes (all HE areas)

(10:00 – 10:15 Break)

10:15 – 11:30   **Analysis of Evaluation Summary Report (ESRs)**
- What did the evaluators comment on Excellence, Impact and Implementation? How do you win and lose points?
- Case studies from RIA, IA and CSA proposals with lessons learned from real evaluations and evaluation summary reports
- Key steps and success criteria for winning Horizon Europe proposals: how to finalise and polish your proposal before submission

(11:30 – 11:45 Break)

11:45 – 12:30   **Checking the final draft of a Horizon Europe Proposal**
Going through a full HE proposal to discuss how to draft and present each proposal section from Objectives to Consortium as a whole. Hands-on tips for researchers on how to appropriately address the evaluation criteria in the corresponding sections of their proposals.

(12:30 – 13:30 Lunch break)

13:30 – 14:30   **Chances of success: "Clusters and opportunities"**
- Differences in success rates across HE areas and topics
- Factors influencing success of proposals
- How to set up your strategy considering call scope, budget, and institutional portfolio

(13:30 – 13:45 Break)

14:30 – 16:00   **Evaluation workshop**
Participants will receive extracts from proposals and evaluate them against the formal evaluation criteria. Group work in breakout rooms followed by a joint discussion.

16:00   **Final Q&A and end of the training course**

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